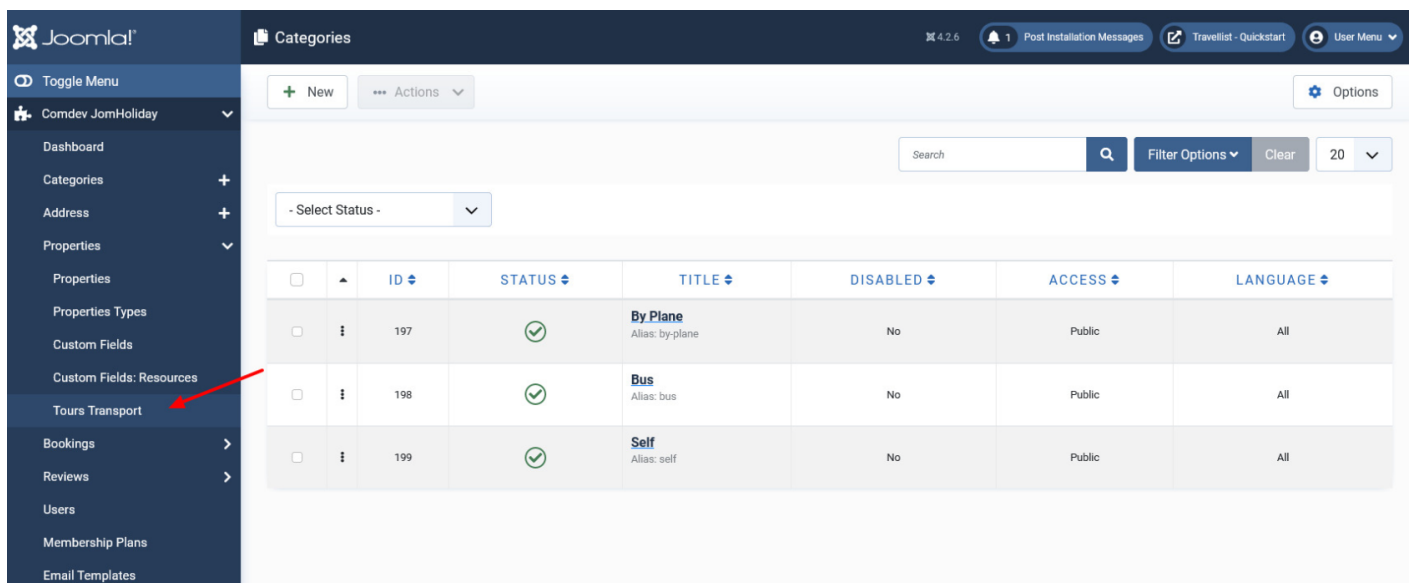


# Tours Transport

## Overview

Multiple tours transport can be defined, which will be available under tours creation. Tours transport can be e.g. Plane or Bus.



The screenshot shows the Joomla! administration interface for managing 'Categories'. The left sidebar menu is expanded to 'Tours Transport', which is highlighted with a red arrow. The main content area displays a table of existing transport categories. The table has columns for ID, STATUS, TITLE, DISABLED, ACCESS, and LANGUAGE. Three entries are listed: 'By Plane' (ID 197), 'Bus' (ID 198), and 'Self' (ID 199). All entries have a status of 'Published' (indicated by a green checkmark) and are set to 'Public' access and 'All' language.

	ID	STATUS	TITLE	DISABLED	ACCESS	LANGUAGE
<input type="checkbox"/>	197		<b>By Plane</b> Alias: by-plane	No	Public	All
<input type="checkbox"/>	198		<b>Bus</b> Alias: bus	No	Public	All
<input type="checkbox"/>	199		<b>Self</b> Alias: self	No	Public	All

## Creating A New Tour Transport

The following table explains the different options seen on the screen.

<b>New</b>	Creates a new Tour Transport entry.
<b>Edit</b>	Provides the edit mode to make changes to the existing ones.
<b>Publish</b>	Publishes the created tour entry.
<b>Unpublish</b>	Removes the entry from the list of published tour entries
<b>Archive</b>	Archives tour entries that are not used anymore.
<b>Trash</b>	Deletes the tour entry that is not required anymore.

# Edit TourTransport

If you want to edit existing entries, you can either click the entry from the Tours screen or select the check box next to the entry (title), and then click Edit.

The New Tour tab is seen as shown in the following image:

The screenshot shows the Joomla! 'Edit Item' interface. At the top, there's a navigation bar with 'Home Dashboard', 'Content', 'Menus', 'Components', 'Users', 'System', and 'Help'. Below that, the Joomla! logo and 'Edit Item' are visible, along with version '4.2.6' and 'Travellist - Quickstart'. A toolbar contains 'Save', 'Save & Close', 'Save & New', 'Save as Copy', and 'Close' buttons. The main form area has the following fields:

- Title \***: By Plane
- Alias**: by-plane
- Parent**: - No parent -
- Text box**: A large empty text area for description.

The right sidebar contains the following metadata:

- Status**: Published
- Disabled**: No
- Access**: Public
- Language**: All
- Created By**: Super User
- Created Date**: 2018-10-12 10:53:59
- ID**: 197
- Color**: #000
- Meta Description**: Empty text box
- Keywords**: Empty text box
- Author**: Empty text box

At the bottom of the main form area, there is a 'Category Image' field and a note: 'Press F10 to toggle Full Screen editing.'

## Screen 2: New Category tab screen

After you click the required entry that you need to edit, you can change the configurations based on the options as seen in the following table.

<b>Title</b>	Provide a name for the Transport Type
<b>Alias</b>	URL alias for "SEF/SEO" URL
<b>Parent</b>	Select the parent entry
<b>Text box</b>	Provide a description about the entry. You can format the text using the formatting options in the text box. You can also insert images or links to URLs for more information.
<b>Category Imageyeh</b>	Upload an image for the type.

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