

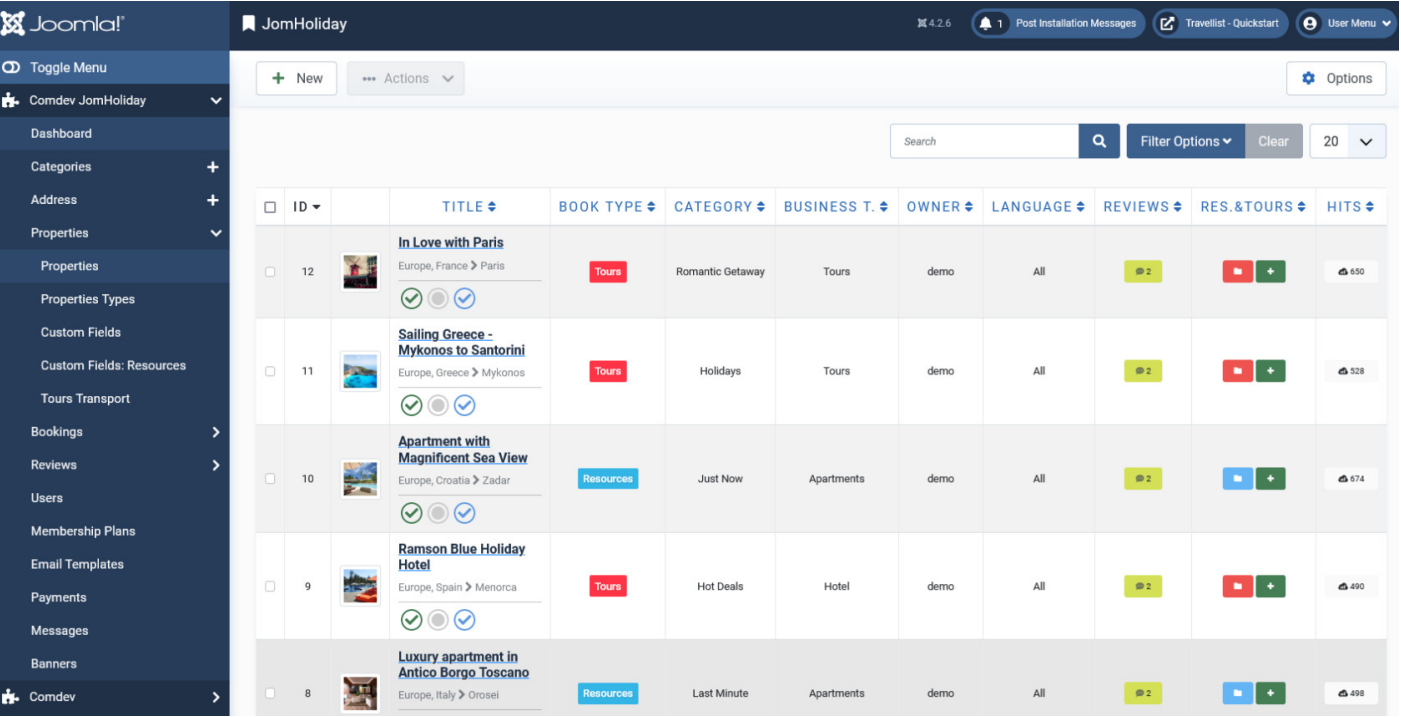
# Listings

## Overview

Listings are nothing but the product listings that you want to create in the site. Each listing is attached to a category. They are created in the same manner as Joomla articles, but are not related to Joomla articles in definition.

## Creating A New Listing

The following image shows the Listings screen.



### Screen 1: Listing screen

The following table explains the different options seen on the screen.

New	Creates a new Address entry. You must create separate entries for each level of depth that you need.
Edit	Provides the edit mode to make changes to the existing level or titles created.

<b>Publish</b>	Publishes the created address entry.
<b>Unpublish</b>	Removes the entry from the list of published address entries
<b>Archive</b>	Archives address entries that are not used anymore.
<b>Trash</b>	Deletes the address entry that is not required anymore.

# Edit Listing

If you want to edit existing entries, you can either click the entry from the Listings screen or select the check box next to the entry, and then click Edit.

This tab provides options to add title, description, select category, and other options for the Listing as seen in the following image:

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Travellist - Quickstart

SaveSave & Close+ Save & NewSave as CopyClose

Edit ListingCustom FieldsImages & MediaVideoBooking AddonsMetadataPermissions

Title \*

Apartment with Magnificent Sea View

Alias

apartment-with-magnificent-sea-view

Category \*

Just Now

Business T. \*

Apartments

Minimum Stay (nights)

0

Advance Payment Required

051015202530405060708090100

Summary / Full Description [use read more button]

1 \*<p>The 2 comfortable, well appointed mobile homes are situated in their own private garden area, which includes a shaded seating area, barbecue, separate vehicle access and adjacent pool.</p>

2<hr id="system-readmore" />

3 \*<p>The self-catering bungalow, apartment and mobile homes are adjacent to olive groves and woodland, and yet only a 5 minute (3km) drive from the sandy beaches and marina village of L'Ampolla which sits on the edge of the fascinating wetland conservation area, the Ebro Delta. It is here where the 'paella' rice is grown and where pink flamingos have made their home. The 2 comfortable, well appointed mobile homes are situated in their own private garden area, which includes a shaded seating area, barbecue, separate vehicle access and adjacent pool. Our well equipped first floor studio apartment with its own private terrace and barbecue, boasts lovely views to the Mediterranean and Delta to the front and over seemingly endless olive groves to the mountains at the rear. The 3 bedroom chalet has a spacious lounge/ diner opening onto its own terrace, BBQ and private garden area. We have horse riding, goats and other small animals and birds. All with WiFi access.</p>

Book type

ResourcesTours

Book Now Button Type

Online BookingContactURL

URL

Email (optional)

Featured

NoYes

Approved

NoYes

Reference Number \*

0

Hotel Star Rating

012345

Status

Published

## Screen 2: Edit Listing screen

The following table shows the options available:

<b>Edit Listing area</b>	<b>Title</b>	Title for the Listing.
	<b>Alias</b>	URL alias for “SEF/SEO” URL.



	<b>Maps longitude</b>	The information provided in this field is used to map the exact location. It utilizes the GEO-location based on Google Maps. Provide the longitude information for the location mapping.
	<b>Maps Search</b>	Search for a specific location. Type in the location and press Enter to go to the exact location.
Sidebar	<b>Featured</b>	Enable to make the listing appear as featured listing.
	<b>Book Type</b>	Select if you would like to add e.g. Apartment with resource or Tours
	<b>Book Now Type</b>	Select an Online Booking with build in calendar or by only Contact Form, 3'rd option is a redirect to external URL
	<b>Approved</b>	Enable to approve the listing. Listing will not be published.
	<b>Language</b>	Select the language for which the listing needs to appear for. <a href="#">For multiple languages, you must create separate entries for each language.</a>
	<b>Status</b>	Select the required status. <ul style="list-style-type: none"> <li>• Published</li> <li>• Unpublished</li> <li>• Trashed</li> <li>• Archived</li> </ul>
Owner	<b>Select the owner of the listing.</b>	
	<b>Created by</b>	Select the user who created the listing.
	<b>Access</b>	Provide the access level for the listing. <ul style="list-style-type: none"> <li>• Guest</li> <li>• Public</li> <li>• Registered</li> <li>• Special</li> </ul>
	<b>Date created</b>	Select the date when the listing was created. You can select a future date for publishing the listing as well.

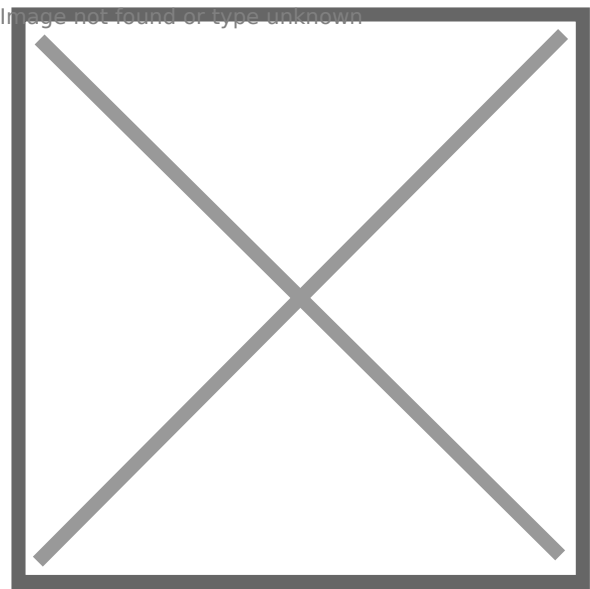
	<b>Start Publishing</b>	Select a date when you want to publish the listing. Here too, you can schedule to post the listing at a future date.
	<b>Finish Publishing</b>	Select a date when the listing should stop being published.
	<b>Modified Date</b>	Select a date when the listing was modified.
	<b>Tags</b>	Provide the tags for the listing. Tags are integrated and maintained with Joomla Tags Component.
	<b>ID</b>	This is an auto-generated field.

## Understanding the Location area in Edit listing tab

Let us understand how to provide the address and Street/House No for providing the exact locations on the map. When you provide the address, street and House No. in the backend when creating listings, the location position automatically. If the House No. is not provided, additional location fields needs to be used.

### Mapping using longitudes and latitudes

If you provide the latitudes and longitudes, and the Maps Search setting is left blank, the location mapping is done based on these parameters as shown in the following image.

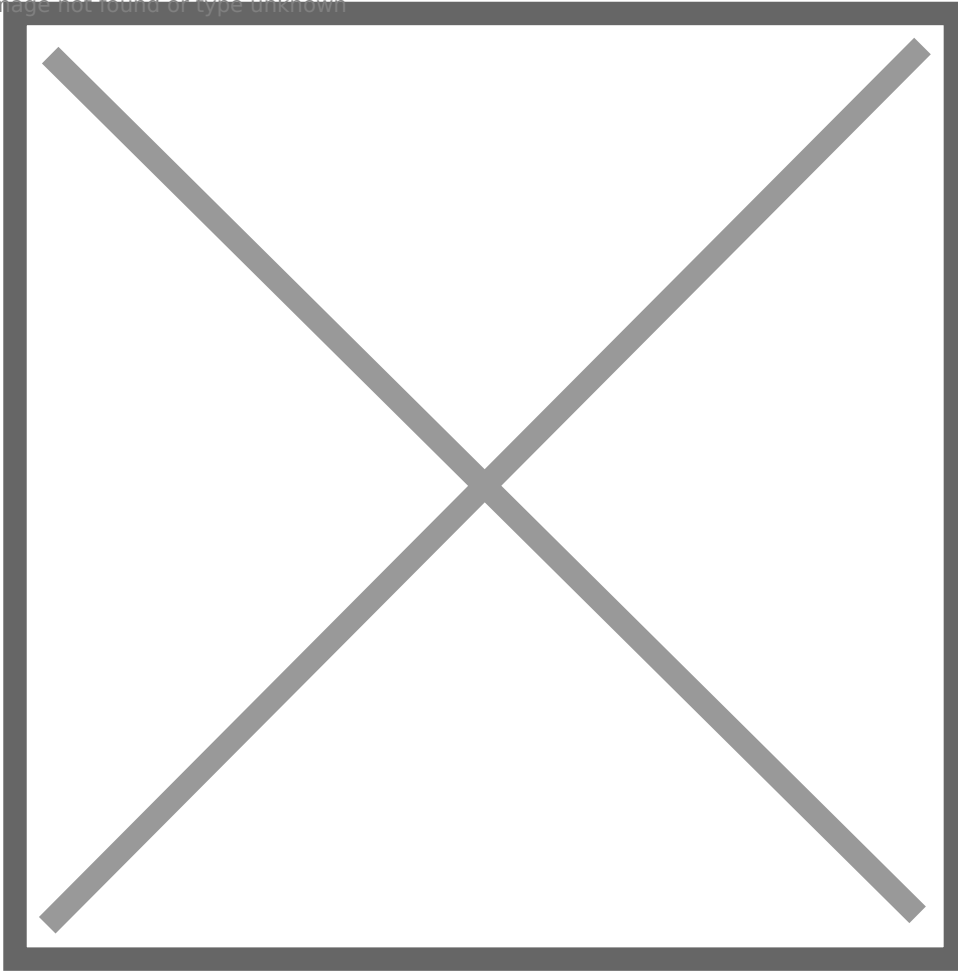


**Screen 3: Map using longitudes and latitudes values**

### Mapping with Map Search values

If the Map Search field has a value provided to it, it takes precedence as shown in the following image. If the Map Search field value is given as “New York”, the location will map to this location.

Image not found or type unknown



**Screen 4: Map using Map Search Field values**

## Custom Fields tab

This tab includes all the custom fields created for a particular category. If the custom field is not applied to a specific category, it can be seen for all categories when creating a listing. The following image shows the Custom Fields tab screen.

Edit ListingCustom FieldsImages & MediaVideoBooking AddonsMetadataPermissions

Language Spoken

English

French

Spanish

German

Board Basis

☐ All inclusive

☒ Bed & Breakfast

☐ Full Board

☐ Half Board

☒ Self Catering

Custom Tab

1 \*

The self-catering bungalow, apartment and mobile homes are adjacent to olive groves and woodland, and yet only a 5 minute (3km) drive from the sandy beaches and marina village of L'Ampolla which sits on the edge of the fascinating wetland conservation area, the Ebro Delta. It is here where the 'paella' rice is grown and where pink flamingos have made their home.

Book type

Resources

Tours

Book Now Button Type

Online Booking

Contact

URL

URL

Email (optional)

Featured

No

Yes

Approved

No

Yes

Reference Number \*

0

Hotel Star Rating

0

1

2

3

4

5

Screen 5: Custom Fields tab

For more information about creating custom fields, see [Custom Fields](#).

Images tab

This tab includes information about images and videos attached to the listing. Before you can add images to the listing, you must save your listing at least once. This ensure that all the other data you have filled for the listing does not disappear after the images are added.

The Images tab can be seen as shown in the following image:

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Save

Save & Close

Save & New

Save as Copy

Close

Edit Listing

Custom Fields

Images & Media

Video

Booking Addons

Metadata

Permissions

Upload

DRAG & DROP FILES HERE...

Upload Into:

SLIDESHOW

Add available images & attachments

IMAGES

Slideshow

Title

Auto-generate from title

Group

Slideshow

Description

SAVE

Slideshow

Title

Auto-generate from title

Group

Slideshow

Description

SAVE

Slideshow

Title

Auto-generate from title

Group

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SAVE

Slideshow

Title

Auto-generate from title

Group

Slideshow

Description

SAVE

Book type

Resources

Tours

Book Now Button Type

Online Booking

Contact

URL

URL

Email (optional)

Featured

No

Yes

Approved

No

Yes

Reference Number \*

0

Hotel Star Rating

0

1

2

3

4

5

Status

Published

Owner

demo

Language

All

Screen 6: Images tab

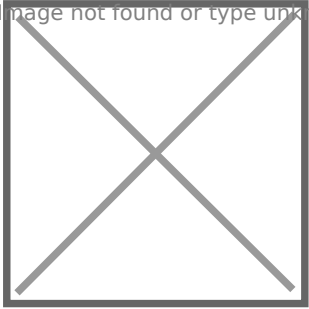


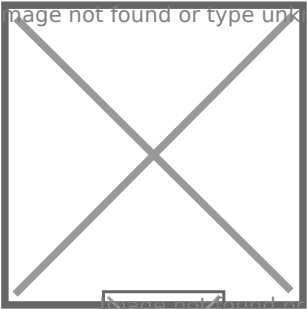


To set the the Order of the images (which one displayed first) drag and drop images to switch positions.

The first image in the gallery is used as the image thumbnail for the listing.

Provide the options as shown in the following table.

Images	Add file area	Add Files	Click to select the image that needs to be uploaded.
	Drag & Drop Files Here	Drag a bunch of images to this area to upload multiple images.	



	Upload Into	Select which category the image falls under: <ul style="list-style-type: none"><li>• Slideshow - detailed view main gallery</li><li>• Gallery - in gallery tab</li><li>• Logo - displayed in sidebar under custom fields and over the image with transparency in listings page.</li></ul>
	Add available images & attachments	Click to add already uploaded images and attachments to this listing.
Images area	Editing an Image	<div><div></div><div> Click the  Edit icon to edit the image details. The options are as seen in the following image:   Click the  Delete icon to delete the image.</div></div>

<p><b>Attachments area</b></p>	<div data-bbox="922 85 1287 114" data-label="Text"> <p>Image not found or type unknown</p> </div> <div data-bbox="922 85 1045 203" data-label="Image"> </div> <div data-bbox="805 179 1102 208" data-label="Text"> <p>Click the Edit</p> </div> <div data-bbox="805 232 1117 365" data-label="Text"> <p>icon to edit an attachment that is linked to the listing. The screen is as shown here:</p> </div> <div data-bbox="805 405 1181 434" data-label="Text"> <p>Image not found or type unknown</p> </div> <div data-bbox="817 405 1126 712" data-label="Image"> </div> <div data-bbox="922 696 1287 725" data-label="Text"> <p>Image not found or type unknown</p> </div> <div data-bbox="922 696 1045 815" data-label="Image"> </div> <div data-bbox="805 792 1131 824" data-label="Text"> <p>Click the Delete</p> </div> <div data-bbox="805 846 1016 911" data-label="Text"> <p>icon to delete the attachment.</p> </div> <div data-bbox="805 949 1123 1084" data-label="Text"> <p>Attachments are detected automatically based on file extension that's are allowed in Configuration .</p> </div>
<p><b>YouTube Video</b></p>	<p>Provide the YouTube video URL in this field as shown in the following image.</p> <div data-bbox="459 1218 828 1247" data-label="Text"> <p>Image not found or type unknown</p> </div> <div data-bbox="466 1218 775 1525" data-label="Image"> </div>

## Booking Addons tab

This tab provides options to select additional amenities or resources that the listing provides at additional cost. These are visible when booking process is started.

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Save

Save & Close

Save & New

Save as Copy

Close

Edit Listing

Custom Fields

Images & Media

Video

Booking Addons

Metadata

Permissions

#	ADDON NAME	ON/OFF	ADDON PRICE
1	Additional bed	<div>No</div> <div>Yes</div>	<input type="text"/>
2	Airport transport	<div>No</div> <div>Yes</div>	<input type="text"/>
3	Cleaning	<div>No</div> <div>Yes</div>	<input type="text"/>

Book type

Resources

Tours

Book Now Button Type

Online Booking

Contact

URL

URL

Email (optional)

Screen 7: Booking Addons tab

For each addon that is added for a listing, you must set the Addon Price. Provide the price for each addon under the **Addon Price** column.

Metadata tab

This tab includes the Meta title and Meta description for the listing