

# Front Admin Overview

## Overview

The dashboard gives a quick snapshot of all the tasks that you can perform using the Front Admin. It also provided multiple menu items that you can use to create listings, view listings, view membership plans, and so on. The other options that you can control are approving reviews, viewing statistics, upgrading membership for a particular user, and so on.

For the Menu to be able to access the JomHoliday Front Admin, certain settings need to be made. You must create the Profile Edit Menu link, Admin Menu link, and Profile View Menu link in the JomHoliday Front Admin configurations to be able to access Front Admin. For more information, see the Front Admin Options section in the [Menu Items](#) documentation.

## Accessing the dashboard

When you access the home URL for JomHoliday extension, do the following:

1. Click **Front Admin**.
2. Provide the login details for the required user and click **Submit**.

The dashboard with various options can be seen as shown in the following image.

Welcome demo

User Dashboard
Profile
Settings
Logout

Dashboard
Listings
+ Add New
Membership Plans
My Bookings
Messages (0)
Help

## Dashboard

Your Membership Status: **Silver**

12  
TOTAL LISTINGS

0  
PENDING LISTINGS

26  
TOTAL REVIEWS

### REPORT

### MEMBERSHIP

Expiry Date: Never Expiry Silver

Listings: 12/50

Premium Listings: 1/10

Upgrade Your Membership NOW!

### PROFILE

Your Name  
demo

Registration Date  
10 June 2014

Last Visit  
06 March 2024

### LATEST BOOKINGS

## Screen 1: Dashboard screen

You can click the options as seen in the following table.

Report	Most Viewed graph	View the statistics for the site based on the listings viewership.
Membership	Upgrade Your Membership NOW!	<p>Upgrade to another membership plan. Click Upgrade on the plan tab for the plan you want to upgrade to as shown here.</p>
Profile	Profile	View the profile details for your profile.

## Latest Bookings

Click the review to see the listing page it applies to. If you want to delete the comment, click **Delete**. Approve comments appears only when enabled under JomHoliday Options -> Front Admin settings

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