Venue

Overview

Venues are locations where the event is to be held. You can add arenas, concert halls, or more based on your requirements. Before you create Venues, ensure that you have created Venue Categories.

Creating A New Venue

To create a new Venue, click New. The following image shows the venues listing in the venues administration screen.

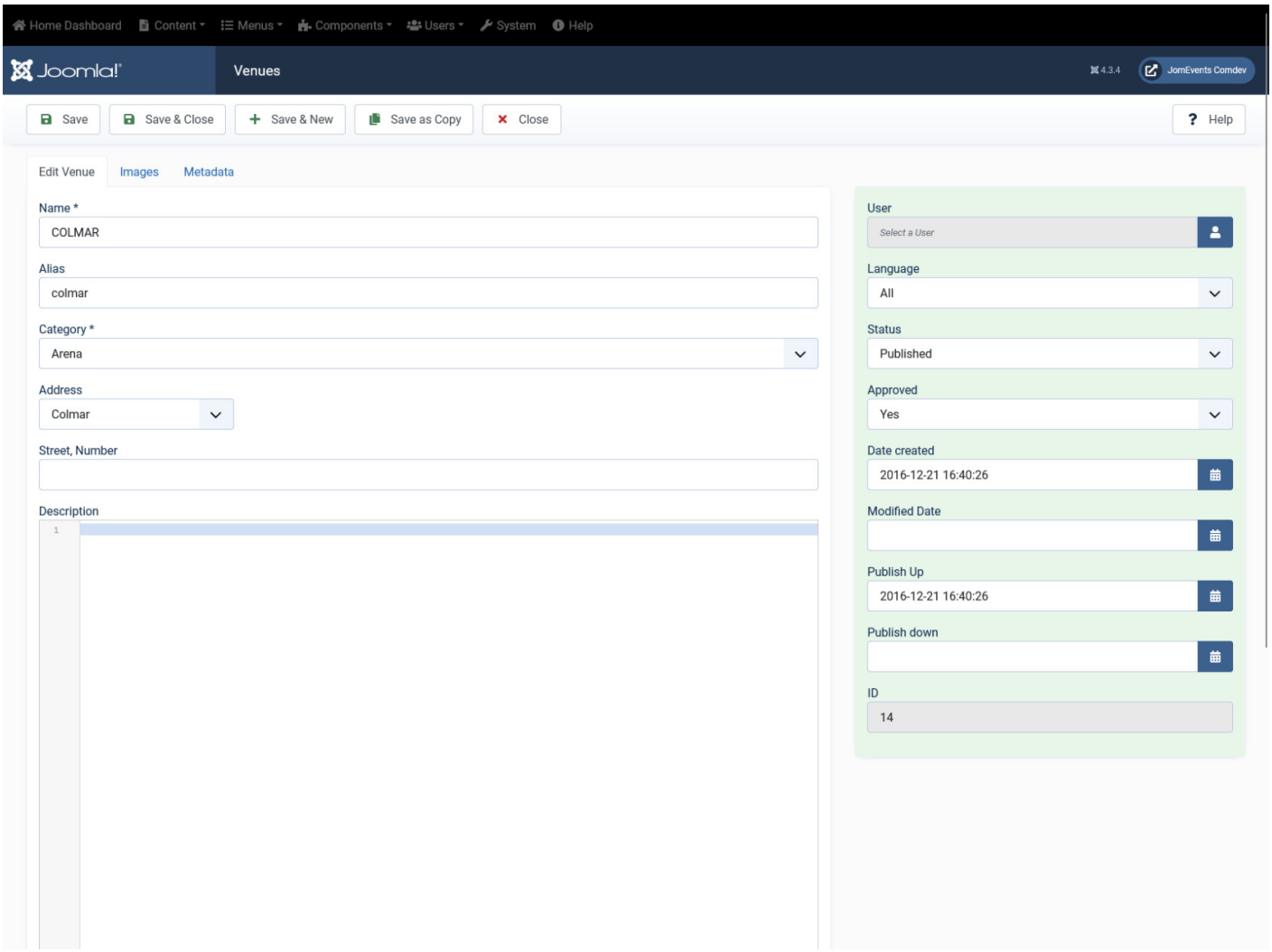
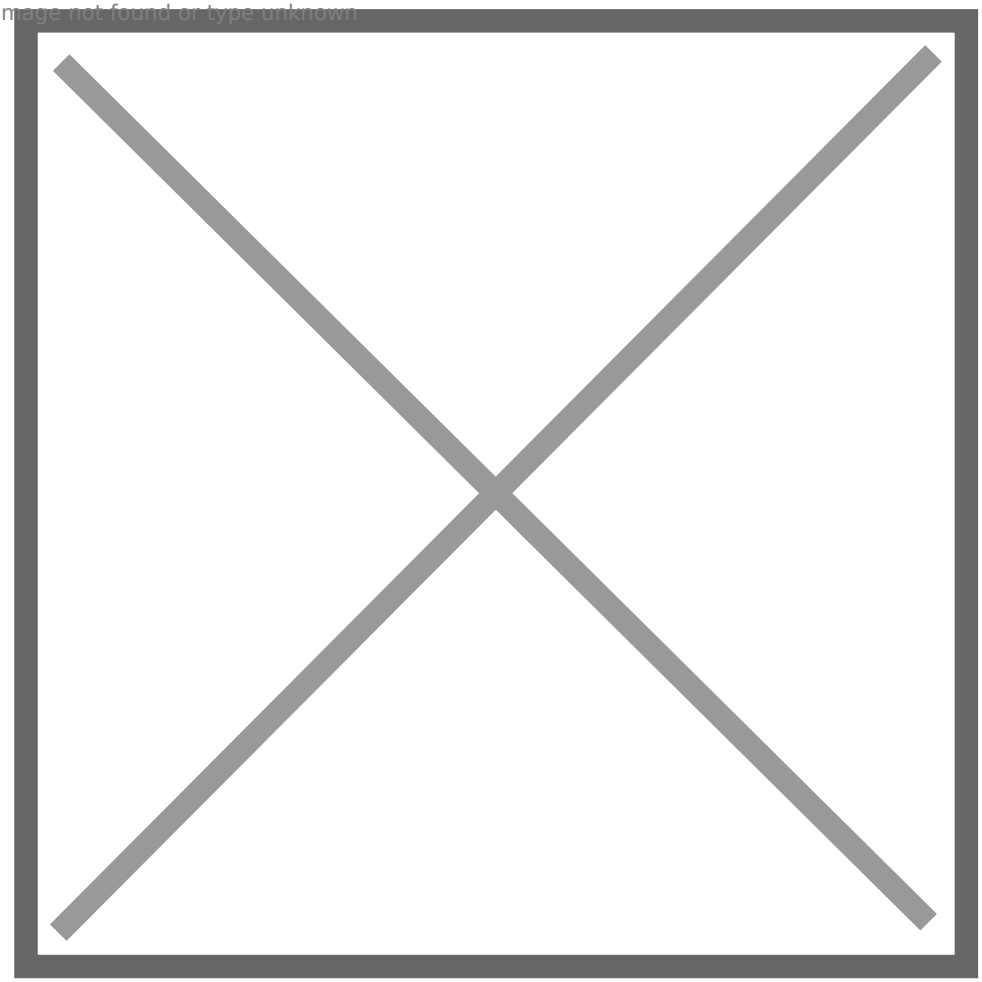


Image not found or type unknown



Screen 1: Venues listing

Edit Venue tab

To edit a venue, either click the venue or select the check box next to the venue and click Edit.

Provide the options as shown in the following table.

Name	**Name for the membership plan.**
Alias	URL alias for “SEF/SEO” URL.
Category	Category where the listing will be published.
Address	Choose the address of the venue.
Street, Number	Enter the street address of the venue.
User	Select the JomEvents user for the venue.

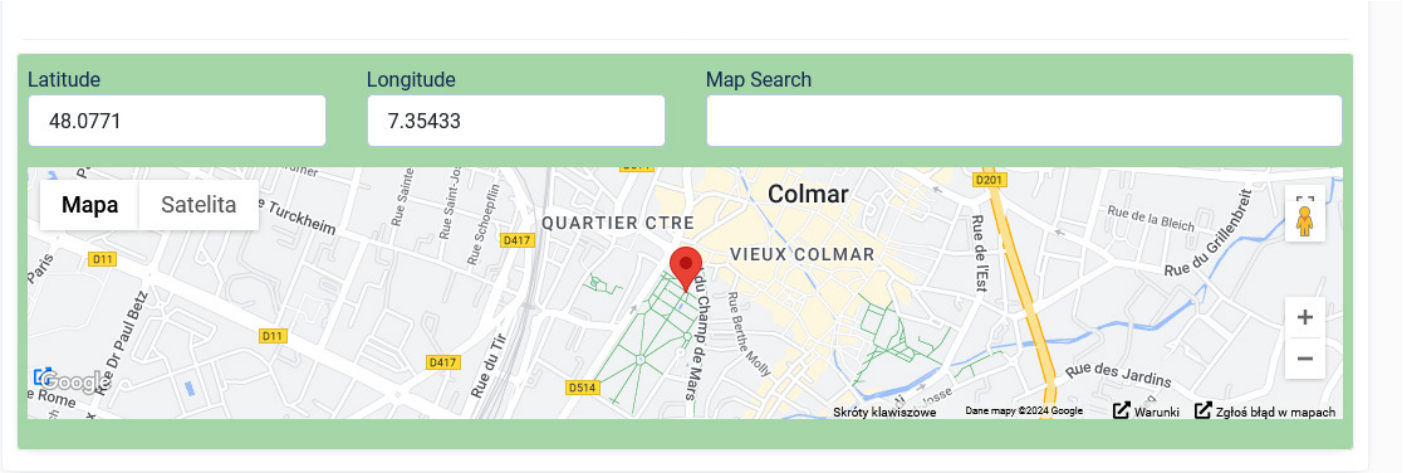
Name	Name for the membership plan.
Status	“Published” Items will be visible in the front-end. “Unpublished” Items will be invisible in the front-end but intended to be published. “Archived” Items are old items which are not ready for deletion yet. “Trashed” Items are old items that should be removed.
Approved	Choose if the Venue is approved or not (Y/N)
Language	Choose the language for the venue.
ID	This field is auto-populated.
Description	Type your description here, the functionality is the same as main Joomla articles.
Article	Click to select Joomla articles that are related to the venue.
Image	Click to select the images related to the venue.
Toggle editor	Click to toggle between rich text and plain text editors.
Latitude	It utilizes the GEO-location based on Google Maps. Provide the latitude information for the location mapping.
Longitude	The information provided in this field is used to map the exact location. It utilizes the GEO-location based on Google Maps. Provide the longitude information for the location mapping.
Map Search	Search for a specific location. Type in the location and press Enter to go to the exact location.

Understanding the Location area in Edit listing tab

Let us understand how to provide the address and Street/House No for providing the exact locations on the map. When you provide the address, street and House No. in the backend when creating venues, the location position automatically. If the House No. is not provided, additional location fields needs to be used.

Mapping using longitudes and latitudes

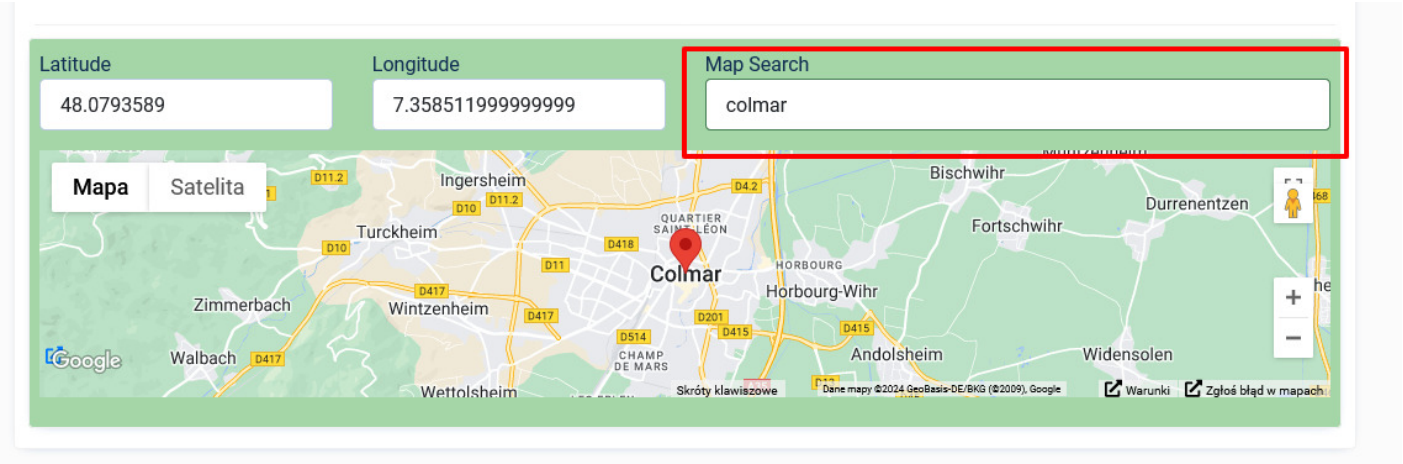
If you provide the latitudes and longitudes, and the Maps Search setting is left blank, the location mapping is done based on these parameters as shown in the following image.



Screen 3: Map using longitudes and latitudes values

Mapping with Map Search values

If the Map Search field has a value provided to it, it takes precedence as shown in the following image. If the Map Search field value is given as “New York”, the location will map to this location.



Screen 4: Map using Map Search Field values

Images tab

This tab includes information about images and videos attached to the listing. Before you can add images to the listing, you must save your listing at least once. This ensure that all the other data you have filled for the listing does not disappear after the images are added.

The Images tab can be seen as shown in the following image:

Save | Save & Close | Save & New | Save as Copy | Close

Edit Venue | Images | Metadata

Upload

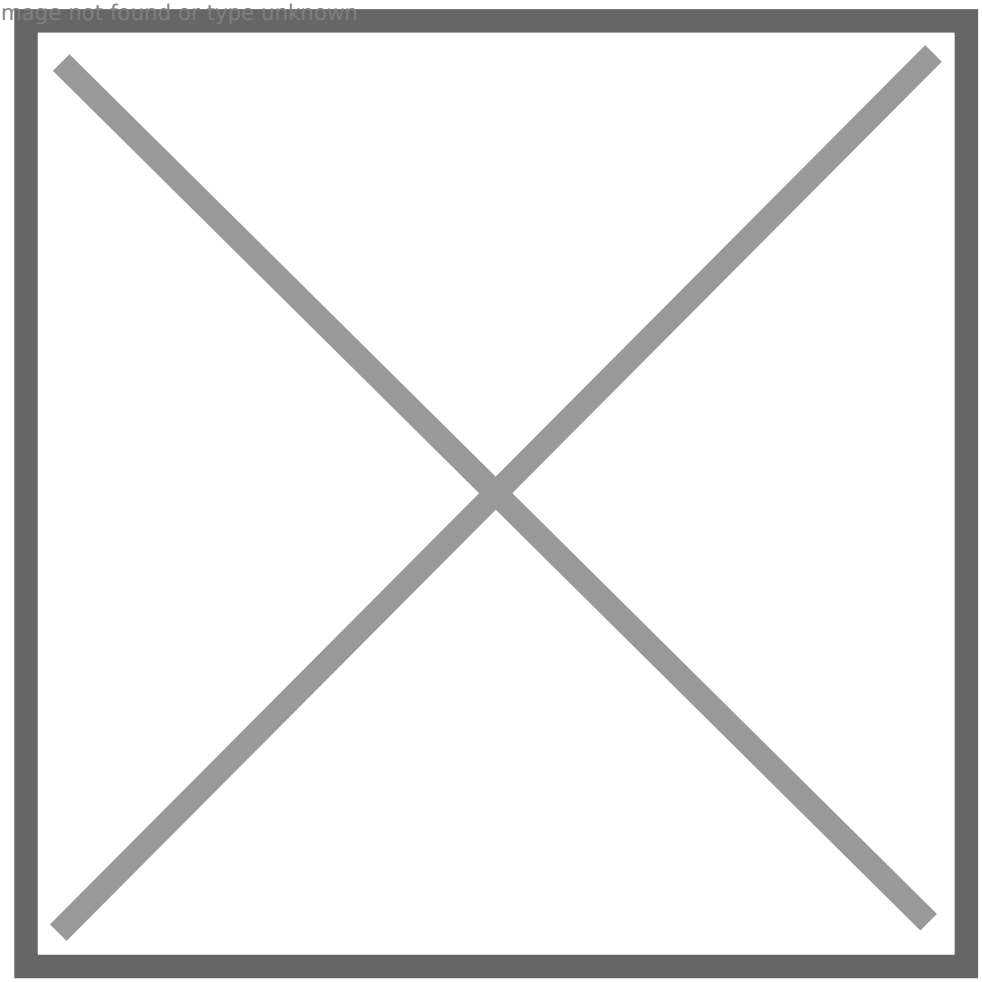
1). azeno-black-aran-250x167.jpg (152.69 KB)

Add available images & attachments

IMAGES



Image not found or type unknown

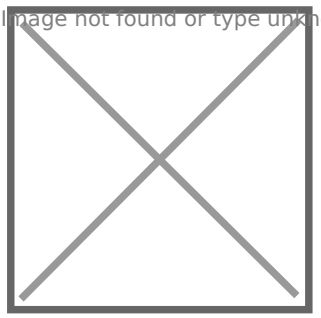
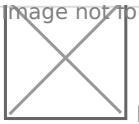
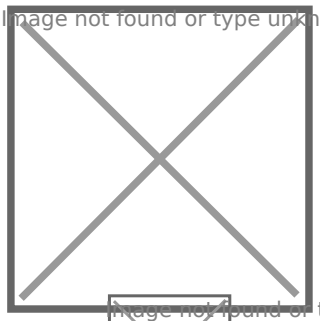
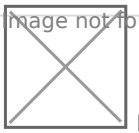
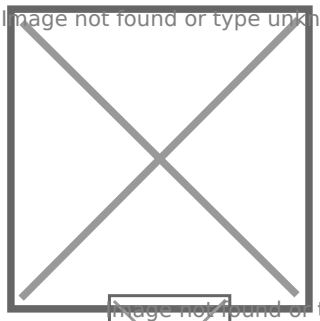
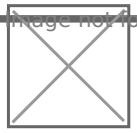


Screen 7: Images tab

To set the the Order of the images, which one displayed first, drag and drop images to switch positions.
The first image in the gallery is used as the image thumbnail for the listing.

Provide the options as shown in the following table.

Images	**Add file area**	Add Files	Click to select the image that needs to be uploaded.
	Drag & Drop Files Here	Drag a bunch of images to this area to upload multiple images.	
	Add available images & attachments	Click to add already uploaded images and attachments to this listing.	

Images area	Editing an Image 	 Click the Edit icon to edit the image details. The options are as seen in the following image:   Click the Delete icon to delete the image.
Attachments area		 Click the Edit icon to edit an attachment that is linked to the listing. The screen is as shown here:   Click the Delete icon to delete the attachment. Attachments are detected automatically based on file extension that’s are allowed in Configuration .

Publishing tab

After you have provided the above information, you can provide the publishing information in the Publishing tab

You can change the values for the given options using the following table.

Created Date	Date when the entry was created.
Start Publishing	Date when publishing needs to start in case of limited viewing of the field.
Finish Publishing	Date when publishing needs to stop in case of limited viewing of the field.
Modified Date	Date when the entry was modified.

Metadata tab

This tab includes the Meta title and Meta description for the listing.

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