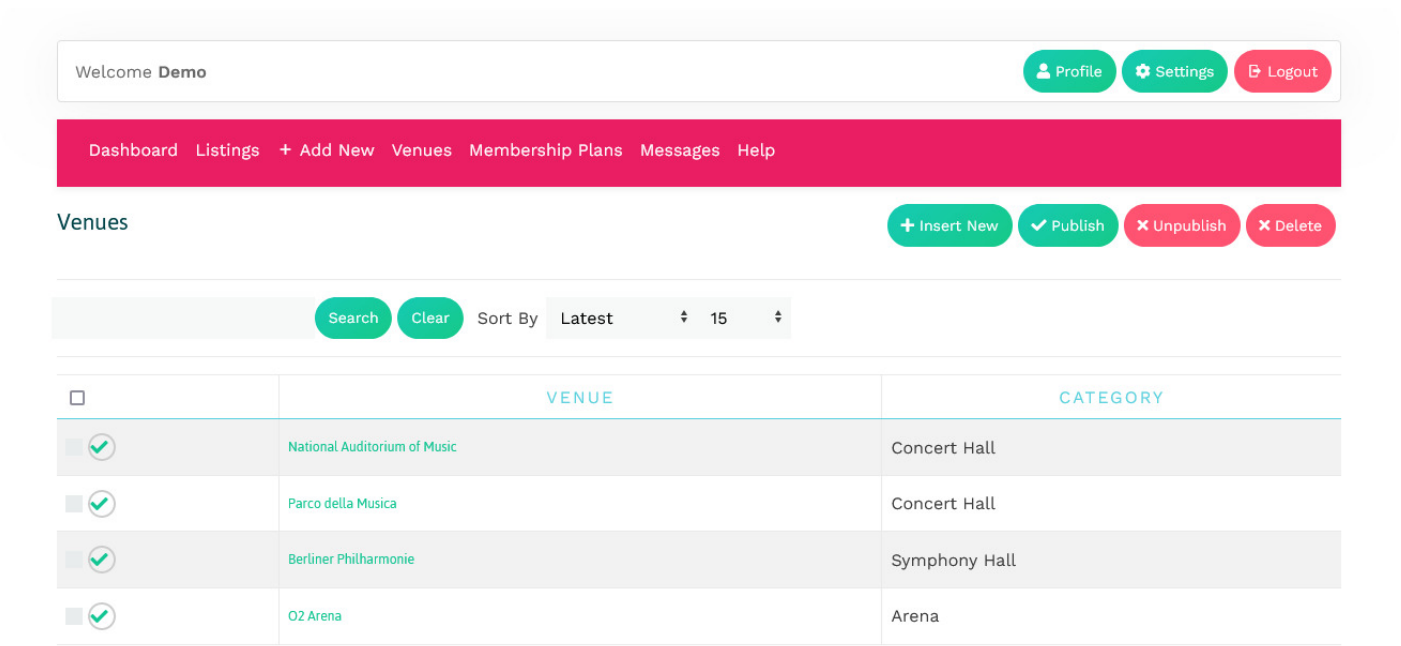


# Manage Venues

## Overview

You can add venues related to the listings using this tab. The following screen shows the list of venues available for creating a listing.



Screen 1: Venues listing

You can select what to do next based on the following table.

Insert New	Click to add a new agent information.
Publish	Click to publish the agent information.
Unpublish	Click to unpublish agent information.
Delete	Click to delete the agent information from the site.

## Adding a new Venue

To add a new venue for the event, click Insert New from the Venues tab.

For detailed information about information that needs to included in each field, see [Venues](#) in the Administrator's guide.

Revision #3  
Created 28 February 2024 13:49:32 by Admin  
Updated 12 March 2024 12:27:08 by Admin