

Agents

Overview

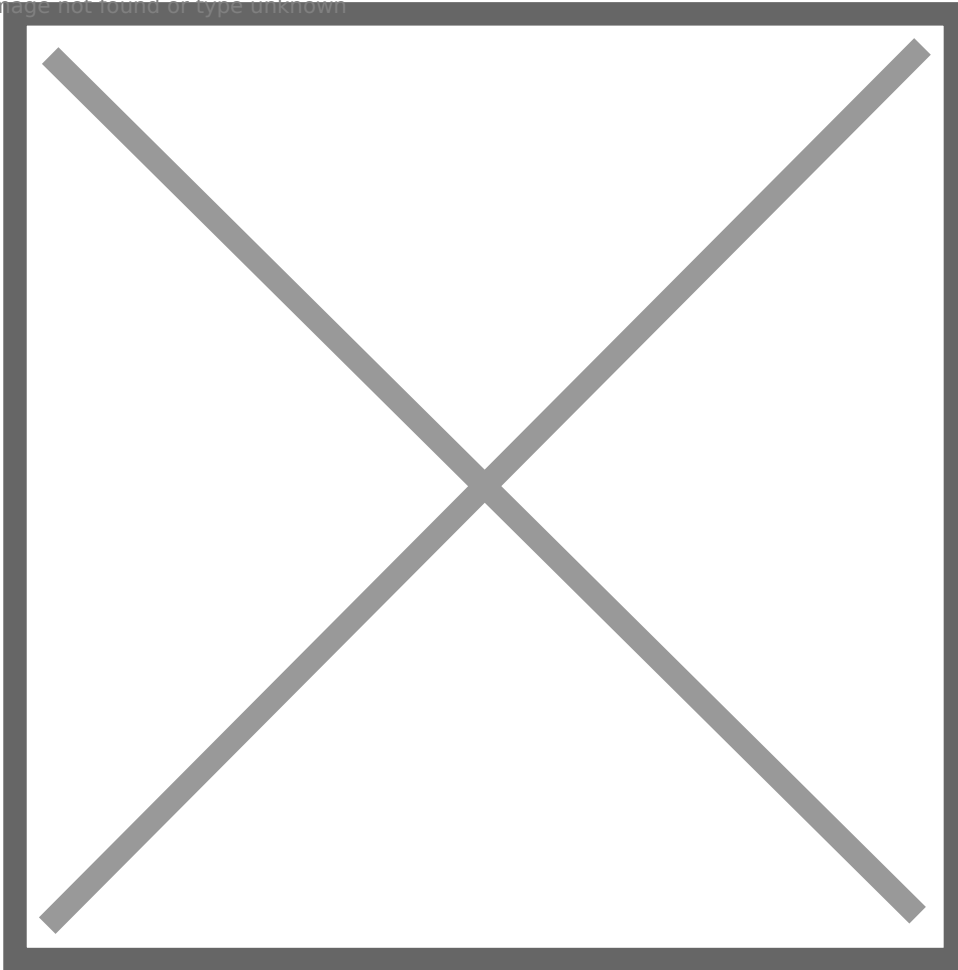
Agents can function only if they are assigned to a Company and can have a different phone number, social contact configured, and so on. An agent inherits the membership plans possessed by the company it belongs to.

The screenshot shows the Joomla! administration interface. The top navigation bar includes 'Home Dashboard', 'Content', 'Menus', 'Components', 'Users', 'System', and 'Help'. The Joomla! logo is on the left, and the page title is 'Title'. The main content area shows a table of agents with the following data:

ID	PUBLISHED	NAME	COMPANY	USER	EMAIL	PHONE
1	✓	AnnJones Alias: ann-jones	Century21	Ann Jones	demo@comdev.eu	44 (0) 12343234
2	✓	WilliamMyers Alias: william-myers	Realty One			44 (0) 12341777

A red arrow points to the 'Agents' menu item in the left sidebar.

Image not found or type unknown



Screen 1: Agents listing

Creating a new Agent

To add an Agent to JomEstate, click New.

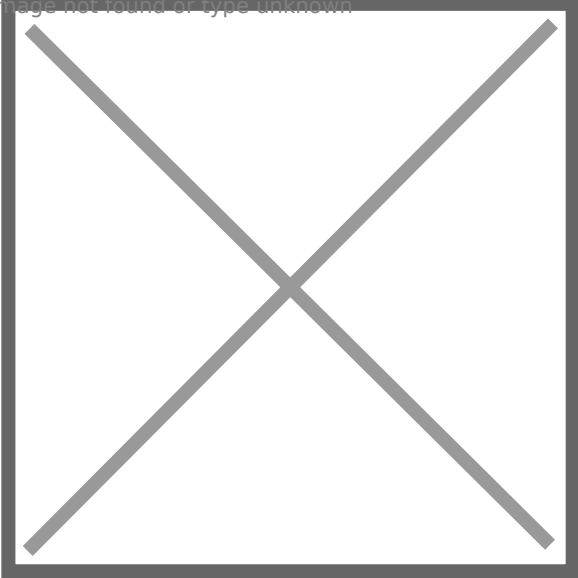
Edit Agent area

This area includes information such as agent picture, company it belongs to, contact information and so on.

Provide the values using the information given in the following table.

Options	Usage
First Name	First Name

Options	Usage
Last Name	Last Name
Status	Select from the following status: <ul style="list-style-type: none">• Published• Unpublished• Archived• Trashed
Alias	URL alias for “SEF/SEO” URL.
Image	Upload a photo of the Agent.
Phone	Provide the phone number of the agent.
Website	Provide the website URL of the company or agent's personalized page.
Fax	Provide the fax number of the agent.
User	Select a Joomla user account that will be assigned to the Agent. It has to be unique for each Agent.
Company	Choose a Company that Agent belongs to.
Address	Select the required address levels to create the address of the agent.
Street, House no.	Detailed address like street and house number.

Options	Usage
<p>Text area</p>	<p>Provide a description for the listing. You can create a short description as well a long description.</p> <p>Image not found or type unknown</p>  <p>In the above image, the red dotted line appears when you click Read More. Any content above the red line is the short description, while the entire content is the long description. Also, note that if there is no content after the Read More tag, the event description will be blank when users view the listing. Ensure that you have content after the Read More tag.</p>
<p>Article Button</p>	<p>Click to select a relevant article. If an article is provided, it can be seen under the Details tab in the listing.</p>
<p>Page Break Button</p>	<p>Insert a page break in the displayed text.</p>
<p>Toggle editor Button</p>	<p>Toggle between plain text and rich text editor</p>
<p>Read More</p>	<p>Click to separate the short description in the text area.</p>
<p>MSN</p>	<p>Provide the msn id of the agent.</p>
<p>Google Talk</p>	<p>Provide the google talk id of the agent.</p>
<p>Skype</p>	<p>Provide the skype id of the agent</p>
<p>Twitter</p>	<p>Provide the twitter handle of the agent.</p>
<p>ID</p>	<p>This field is auto-populated.</p>

Sorting Agents

To sort Agents, double click on second column and drag/drop to set ordering.

Revision #3

Created 26 February 2024 15:02:03 by Comdev_Wiki

Updated 13 September 2024 11:26:03 by Comdev_Wiki